



ग्रामीण विकास ट्रस्ट

GRAMIN VIKAS TRUST

(Established & Supported by **KRIBHCO**)

Ref No. : GVT/Ran/P&A/2020

Date : 20/06/20

To,
Shri Laxmi Prasad
S/o Shri Jadta Ram
Vill. - Karkhundi, PO - Sarvandewri,
Distt.- Bilaspur (Chhattisgarh)

Sub: Contract for the position of Subject Matter Specialist (Social) for HRDP Project being implemented by Gramin Vikas Trust (GVT) in Chhattisgarh.

Dear Sir,

We are pleased to offer you the position of **Subject Matter Specialist (Social)** for Holistic Rural Development Programme (HRDP) Project being implemented by Gramin Vikas Trust in 10 villages of Dhamtari Block of Dhamtari District (Chhattisgarh). The terms & conditions of appointment shall be as under:-

- 1.0 You will be paid all inclusive fixed contract terms / project based honorarium/ incentive of **Rs. 20,000/- per month.**
- 2.0 The period of engagement shall be **upto 31.03.2021 from the date of joining.**
- 3.0 Your engagement in HRDP Project of GVT is on the basis of contract of service for the period as in Clause 2.0 above. The contract of services / engagement shall stand automatically terminated at the expiry of the contract without assigning any reason thereto. Your contract of services / engagement may be extended or a fresh contract of services will be assigned at the sole discretion of the Management, as otherwise it shall stand terminated as mentioned above.
- 4.0 You may resign from your services after giving notice of at least **01 (One) month** or salary in lieu of notice period.
- 5.0 We retain the right to terminate your services / engagement with us by giving a notice of **01 (One) month** or **01 (One) month's** salary in lieu thereof.
- 6.0 The Management may at any time verify your character / antecedents / performance by making reference to your previous employers or to any Government or Semi-Government Authorities or in any other manner as may be deemed fit in its absolute discretion. Management shall have the authority to terminate your contract without notice and without assigning any reason(s) if your past character / antecedents / performance etc. in the opinion of the Management are found to be unsatisfactory.
- 7.0 That you will be abide by and be governed by the Service Rules and regulations, Administrative Orders and Terms and Conditions of this offer of Engagement, whether existing or as amended / modified from time to time, as applicable.
- 8.0 **Leave:** You will be allowed twelve (12) days Privilege leave and seven (7) days Medical leave / Casual leave annually on pro-rata basis.

[Contd...]

Zonal Office: 212, Pani Jahaj Kothi, Kanke Road, Ranchi - 834 008 (Jharkhand)

Ph.:0651-2230904, Mob.: +91-7545868901, +91-8986773645, email : gvtranchi@gmail.com

Principal Office : Plot No. 60, Block - A, Kailash Colony, New Delhi - 110 048

Corporate Office : Kribhco Bhawan 'A' Wing, 5th floor, A - 10, Sector - 1, Noida - 201301 (U.P.)

Tel. : 91-120-2535618/22/23, Fax : 91-120-2535619, email : honoida@gvtindia.org, Website. : www.gvtindia.org



Striving for improved & sustainable livelihood

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- 9.0 Since your services are on Fixed Contract Terms / project based, you will not be eligible for any other benefits applicable to other regular employees and you agree to waive the right to such claim / such benefits.
10. Your place of posting shall be at **Dhamtari Block** of Dhamtari District (Chhattisgarh) where you will be responsible for the HRDP Project.
11. The scope of work for the position shall be determined by **Zonal Programme Manager, GVT, Ranchi (Jharkhand) / Sr. Programme Officer (M&E/Documentation) cum Project Manager, GVT, Raipur (Chhattisgarh)**.
12. For all purposes, you will report to **Sr. Programme Officer (M&E/Documentation) cum Project Manager, GVT, Raipur (Chhattisgarh)**.
13. You shall devote the whole of your time and attention exclusively to the work of HRDP Project and shall not undertake any outside work either part time or whole time without prior permission of GVT Management.
14. In case you are deputed on tour in the project area or elsewhere for the given assignment, you will be paid as applicable in HRDP.
15. The Income Tax as per rules shall be deducted from the consolidated salary paid to you.

If the above said terms & conditions are acceptable to you, please sign and return the duplicate copy of this offer of engagement on contract basis as a token of your acceptance and report for duty to **Sr. Programme Officer (M&E/Documentation) cum Project Manager, Gramin Vikas Trust, House of Smt. Jyoti Gupta, W/o Sh. R.K. Gupta, Shiv Mandir, Road No. 3, Vivekanand Nagar, Dhamtari - 493773 (Chhattisgarh)**.

In case you do not report for duty, as mentioned above, this offer will stand automatically cancelled and withdrawn without any further reference to you.

Thanking you,

Yours faithfully,
for Gramin Vikas Trust,


(B.K. Sahay)
Zonal Programme Manager

I accept the above Terms & Conditions and accept the same without any reservation.

Date:

Signature:

Place:

Name:

Address:

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